



The Hebrew University of Jerusalem

Syllabus

THE FOUNDATIONS OF THE PUBLIC ADMINISTRATION - 56303

Last update 10-02-2015

HU Credits: 2

Degree/Cycle: 1st degree (Bachelor)

Responsible Department: Political Science

Academic year: 2

Semester: 2nd Semester

Teaching Languages: Hebrew

Campus: Mt. Scopus

Course/Module Coordinator: Alon Peled

Coordinator Email: Alon.Peled@post.harvard.edu

Coordinator Office Hours: Wed 0900-1000
Wed 1200-1300

Teaching Staff:

Dr. Alon Peled

Course/Module description:

Defining and analyzing the key questions and basic concepts in the theory of public administration including: administration and politics, decision making processes, the essence of the public sector organization, bureaucratic politics, reforms in the public sector, centralization and de-centralization, public budgeting, and public policy.

Course/Module aims:

*Teach students the basic concepts in public administration theory.
Engage students in class discussion and debate about the fundamental issues of the relationships among citizens and public organizations.
Introduce students to the wide array of advanced topics, courses, and research venues in the domain of public administration studies with the explicit goal of tempting students to take additional courses in this domain in the future.*

Learning outcomes - On successful completion of this module, students should be able to:

*Define basic concepts in the study of public administration.
Highlight emerging fields of interest and research in public administration theory such as the impact of the information revolution on public sector organizations.
Demonstrate the attempts to reform the public administration in Israel and other countries over the past two decades.
Demonstrate the theoretical ideas of public administration researchers in practice by discussing case studies in domains such as public budgeting and the control and supervision of public sector organizations.
Assess the status, strengths, and weaknesses of the Israeli public sector in comparison to the public administrations of other countries.*

Attendance requirements(%):

100

Teaching arrangement and method of instruction: Frontal classroom teaching. The teacher engages the students in class discussions.

Course/Module Content:

What is Public Administration?
Politics and Administration
Decision Making as the Essence of Public Administration
The Visual Display of Quantitative Data in Organizations
Bureaucracy
Bureaucratic Politics
Information Technology and Decision Making
New Public Administration: Global Trends
New Public Administration: The Attempts to Reform the Israeli Public Sector
Centralization and Decentralization
Public Budgeting
The Control Over and Supervision of Bureaucracy
Preparing for the Final Exam

Required Reading:

גל-נור, יצחק (2007). מינהל ציבורי בישראל: התפתחות, מבנה, תפקוד ורפורמות. ירושלים, אקדמון. עמ' 10-241.
גל-נור, יצחק, רוזנבלום דוד ואלון יראוני (2005). "רפורמה במנהל הציבורי בישראל", בתוך ד. דרי (עורך), יסודות המינהל הציבורי-מקראה. רעננה: האוניברסיטה הפתוחה. עמ' 309-334.
דרור, יחזקאל (2005). "הימורי מדיניות: קביעת מדיניות כהימור עמום", בתוך ד. דרי (עורך), יסודות המינהל הציבורי-מקראה. רעננה, האוניברסיטה הפתוחה. עמ' 111-142.
דרי, דוד (2005). "דמוקרטיה ובירוקרטיה בישראל", בתוך ד. דרי (עורך), יסודות המינהל הציבורי-מקראה. רעננה, האוניברסיטה הפתוחה. עמ' 231-245.
נחמיאס, דוד, ארבל-גנץ אורי ואסף מידני (2010). מדיניות ציבורית בישראל: מאפיינים, מוסדות ותהליכים. רעננה, האוניברסיטה הפתוחה. עמ' 241-279.
רובין, איירין ס. (2005). "הפוליטיקה של תקצוב ציבורי", בתוך ד. דרי (עורך), יסודות המינהל הציבורי-מקראה. רעננה, האוניברסיטה הפתוחה. עמ' 399-426.
Peled, A., "Centralization or Diffusion? Two Tales of Online Government", *Administration & Society*, 32, 2001. Pp. 686-709.
Tuftes, E., *The Visual Display of Quantitative Information*. Cheshire, graphics press, 2001. Pp. 13-51.

קריאת רשות:

דרי, דוד (1996-1997). יסודות המינהל הציבורי, יחידות 1-6. תל אביב, האוניברסיטה הפתוחה. (שלושה ספרים).
נחמיאס, דוד, ארבל-גנץ אורי ואסף מידני (2010). מדיניות ציבורית: יסודות ועקרונות. רעננה, האוניברסיטה הפתוחה.

Additional Reading Material:

Course/Module evaluation:

End of year written/oral examination 70 %

Presentation 0 %

Participation in Tutorials 0 %

Project work 0 %

Assignments 30 %

Reports 0 %

Research project 0 %

Quizzes 0 %

Other 0 %

Additional information:

Course Requirements:

Midterm Paper: 30% of the final grade.

Final Exam: 70% of the final grade.

Comments:

Students will receive a final grade for the course only if they submitted the midterm paper and took the final exam.

Any attempt to copy the work of another student will be harshly dealt with. In any case where the course instructors discover an "amazing similarity" between papers and/or exams the final grade will be divided evenly among the students (50 points to each student).

During the course, the teacher reserves the right to change the course plan including changing the course requirements.